

BLC Council Meeting Minutes

Barneveld Lutheran Church

BLC Council met on Sunday, March 19, 2023, in Fellowship Hall at Barneveld Lutheran Church.

Council Members present: Dave Baumgarten, Michelle Ihm, Melissa Lease, Megan Mieden, Otis Nelson, and Shelly Sandry.

Council Members absent: Ronda Bowe.

Other attendees present: Pastor Rhia Strohm.

1. The meeting was called to order by Baumgarten at 10:14 am.
2. A devotion was read by Pastor Rhia.

Pastor Rhia suggested as a Council, we need to think about what our mission is. We should have an “elevator” story so we can easily answer this question when asked. Ultimately, it needs to include Jesus Christ.

BLC is changing lives, but we need to be able to tell the story.

Action Item: *Council should always have eyes and ears open to stories about the lives BLC is changing.*

3. Approval of Meeting Minutes

- a. BLC Council Meeting Minutes from February 19, 2023

A motion was made by Lease/Ihm to approve the Meeting Minutes from February 19, 2023. Motion carried.

4. Approval of Membership Changes

- a. Baptism – 1

- i. Orson Bohne

- b. Membership Changes – 1

- i. Linda Seeley – Removal

A motion was made by Lease/Sandry to approve the membership changes. Motion carried.

5. Financial Update

A new monthly financial report was presented to Council for review. The information presented was agreeable to Council. The next step is creating a presentation of sorts to push out to the Congregation. Including something in the newsletter is useful with context built around the numbers. Because the newsletter is mostly distributed electronically, Lease suggested creating a YouTube video to accompany the information presented.

Action Item: *Pastor Rhia and Baumgarten to work together to put together a presentation to go out to the Congregation.*

6. New Business

a. Family Faith Night

It has been decided to continue Family Faith Night throughout the summer. The family meal will also be provided.

Action Item: *Baumgarten to bring to Worship Team.*

b. New Accompanist

BLC is still looking for an additional accompanist. This will likely consist of providing music every other week at BLC. This could also be split if someone is only interested in playing once per month. Council should be continuing to get the word out that we are looking for another accompanist.

Action Item: *Lease to recreate a catching Facebook post.*

Action Item: *Ihm to check with Shelley Eno to see if she is interested.*

Action Item: *Pastor Rhia to check with Shelly Lee to see if she is interested.*

We have the month of April (with the exception of Holy Week) covered but will need a solution going forward.

Pastor Rhia is working on finalizing accompaniment for Holy Week.

Action Item: *Pastor Rhia to reach out to UCC or St. Mary's churches to see if they have any musicians willing to play for our Holy Week services.*

Action Item: *Lease to check with UCC to see if their musicians have any interest in playing at BLC on a regular basis.*

c. Card from Linda Seeley

A "Thank You" card to BLC was received by Seeley. No action taken.

d. Use of Tables for Graduation

- i. Alycia Hathaway – use of tables for graduation (pick up June 2nd, drop off June 4th)
- ii. Ihm – use of tables for graduation (pick up from Alycia for use on June 4th, drop off on June 5th)

A motion was made by Lease/Mieden to approve the use of tables with Ihm coordinating with Hathaway the pick-up/drop-off. Motion carried.

7. Action Items

a. Facility Use Agreement Proposal

Council reviewed the updated Facility Use Agreement fee schedule. A change was suggested that all checks should be made payable to BLC; BLC will then coordinate the amount that gets submitted to the janitor for the cleaning fee instead of this being paid directly to the janitor.

A question was raised about whether community meetings should be charged a use fee. A change was suggested to a line item should be included to indicate the fee for community meetings lasting less than 2 hours is a freewill offering (i.e. – cash donation, service project, etc.).

A motion was made by Baumgarten/Mieden to approve the guide with the amendments discussed. Motion carried.

b. Church Offering Counting Process and Procedure

Ihm has been working with Joann Manteufel with the offering processing throughout this month, but Manteufel thinks there are too many processes to complete.

Baumgarten updated the “Count Sheet” for this process.

Action Item: Baumgarten to meet with Manteufel to discuss the updated “Count Sheet” and counting process and procedure.

c. Bill Pay Review

The following interim procedure was put in place until a formal procedure is approved:

- Any bill out of the ordinary (i.e. – not regular expenses like electricity, internet, etc.) needs to be presented to the Council President, Vice President, and Pastor via email for review before being paid.

Action Item: Baumgarten to discuss this interim process with Jo Ellen Uptegraw.

d. Copier Review

A report should be prepared to determine if it makes more sense to continue a lease/rental agreement for the copy machine or purchasing the equipment.

Action Item: Nelson to put together a report the Council to compare the two options.

e. Monitor in Sanctuary Update

The laptop being used for livestreaming has a fried hard drive and will need to be looked at for repair.

Action Item: Lease has a docking station to get hooked up to get the back monitor working. Chad Moore to help with the docking station. Timeframe for completion: TBD.

Action Item: Nelson to get electrical working to back monitor and shed.

8. Ministry Team Reports/Updates/Approval

a. Ministry Teams

i. Education: Megan Mieden/Ronda Bowe

Meeting 3/19 @ 4:30 pm

Members: Amber DeRosier, Alycia Hathaway, Kailey Langdon, Jeff Reese

ii. Faith in Action: Missy Lease

Email update

iii. Youth & Family: Shelly Sandry

Meeting on 4/3 @ 5:00 pm

Members: Jessica Doescher, Sateash Kittleson

Suggested Members: Jeff Ziegler

iv. Worship: Dave Baumgarten

Meeting on 3/21 @ 5:00 pm

v. Care: Michelle Ihm

Meeting: Nothing scheduled

Suggested Members: Earline Laudin, Terry Nelson

vi. Stewardship: Otis Nelson

Met on 3/15 @ 7:00 pm; Meeting on 4/18

Members: Marcia Brue, Ken Hummel, Diane, Schlimgen Marcia Thompson

b. Resource Teams

- i. Finance: Jo Ellen Uptegraw/Dave Baumgarten
- ii. Property: Otis Nelson
- iii. Technology: Missy Lease
- iv. Foundation/Endowment: TBD
- v. Human Resources: TBD

9. Tabled Action Items

a. Possible Kids Area in Church

- i. Previously had in front prior to COVID; through back area would be less distracting

10. Next Meeting Date

The next meeting will be held on Sunday, April 16, 2023.

11. A motion was made by Lease/Ihm to adjourn at 11:34 am. Motion carried.

CHANGING LIVES IN THE NAME OF JESUS – TELL THE STORY